

Meeting Date: July 26, 2021

In Attendance: Maria Boyes (Chair), Jacqueline Brevard (Vice-Chair), Kelly Kessler, Alison Carey, Linda Habgood (TC), Greg Blasi, Matthew Ceberio (PB), Barton Ross (HPO), Mary Anne Healy-Rodriguez (A1), Kathryn Reed (A2), Tom Jardim (HPC Attorney).

Absent: Katie Spikes, Jenny Jaruzelski, Carol Tener (Town Historian)

The meeting minutes from June 28, 2021, were reviewed. A motion to approve the minutes was made by Mr. Ross, seconded by Ms. Brevard. All members were in favor. The minutes were approved by the Commission.

New Business:

Addendum To Bylaws regarding informal Reviews

Mr. Jardim presented the update to the Bylaws. He explained that there are two scenarios: (1) An applicant submits an application for a demo of a pre-1930s home and they go through the application process. The application is submitted to the zoning board for review. If deemed non-historical it goes to the building department for permits. If deemed historic, the HPC receives the application for review and (2) a resident makes a request for an informal review of their pre-1930s home to determine if the home is historic and could be demolished. The HPC would then review the home and its historical background if applicable prior to them submitting an application. Mr. Ross would determine if the home was historic and the HPC members would vote.

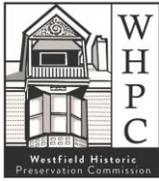
The board discussed this process and determined that they would close the discussion and discuss at a later time after review of this addendum. Mr. Jardim stated that this process is consistent with state law.

HPO Overview- Barton Ross

Mr. Ross discussed the process for applying to get Certified Local Government status within the state. All members were asked to submit requested information to apply. Board members were enthusiastic for this opportunity and recognition.

Old Business:

The HPC discussed Mr. and Mrs. Reed's application briefly and stated that a resolution would be ready for approval at the next meeting.



Committee Updates:

The Board discussed the committee updates.

Ms. Carey explained that the committee will be writing a welcome letter to be sent to all new residents on Kimball Avenue. It will welcome them to the neighborhood and thank them for choosing to purchase a historical home in Westfield. Historical information will be included.

Ms. Brevard presented information regarding a cemetery with information brought forth from the Westfield Historical Society. The cemetery dates to 1730 and is located on Springfield Avenue. The HPC members discussed their concerns with this historical site as it is accessed by an easement. Mr. Jardim stated he will research the options for the town to have this cemetery remain intact and allow access for maintenance and upkeep of the cemetery. Further details will be researched by the members and discussed at the next meeting.

Chair Boyes opened the meeting to the public for discussion. None.

Adjournment:

Chair Boyes asked the Commission if there were any more updates. There were none. The motion to adjourn the meeting was made by Mr. Blasi and seconded by Ms. Healy.

The meeting adjourned at 8:53 p.m.