

**WESTFIELD BOARD OF HEALTH
WESTFIELD, NEW JERSEY 07090**

**MINUTES OF THE BOARD OF HEALTH REGULAR MEETING HELD ON MONDAY,
JANUARY 11, 2021.**

Pursuant to the rules of the Board of Health of the Town of Westfield, NJ, a meeting was called to order at 5:07PM on Monday, January 11, 2021, via a zoom webinar. The statement of compliance with the Open Public Meetings Act was read.

Appointments(s) / Re-appointment(s) to the Board:

Lawrence D. Budnick, MD, MPH (term expires 12/31/24)
Steven Gorelick, PhD (term expires 12/31/22)
Maryann Mc Closky—1st Alternate (term expires 12/31/22)
Michael Dardia—Council Liaison (term expires 12/31/21)

ROLL CALL:

Dr. Lawrence Budnick
Dr. Andrea Marcus
Dr. Elizabeth Talmont
Dr. Steven Gorelick (arrived 5:12)
Ms. Sharon Dorry
Mr. Brendan Bertsch
Dr. Daniel Halevy
Ms. Zoe McKelvey—Alternate #1
Ms. Maryann McClosky—Alternate #2

Also Present:

Megan Avallone, MS, RN, REHS—Health Officer
Christie Calmon--REHS
Helen Mendez--Principal REHS
Denise Rizzolo, PhD, MPH, PA-C —Communicable Disease Outreach Coordinator
Laura Scanlon, MS, RN—Public Health Nursing Supervisor
Ellen Shelley, DNP, MSN—Vulnerable Populations Coordinator
Michael Dardia—Council Liaison

ABSENT:

ELECTION OF OFFICERS:

Report of the Nominating Committee—Dr. Halevy, as Chair of the Nominating Committee, made a motion to elect Dr. Budnick as President. The motion was seconded by Dr. Talmont and was approved unanimously by all members present.

A motion was made by Dr. Talmont and seconded by Dr. Halevy, that Dr. Marcus be appointed Vice President. The motion was approved unanimously by all members present.

Dr. Budnick then thanked each of the members whose terms had expired for their commitment to the Board over the past few years.

DESIGNATION OF OFFICIAL NEWS MEDIA:

On a motion by Dr. Gorelick, seconded by Dr. Halevy, the Westfield Leader, Star Ledger and TAP into Westfield were approved as the official news media for the Board.

PUBLIC PORTION OF THE MEETING: None present.

BOARD HEARING: Nagoya

Xuching Chang, owner of Nagoya was present. Ms. Calmon reviewed the past inspection history for Nagoya and informed the Board that Nagoya has been unable to obtain a Satisfactory rating since 2019, when the establishment was purchased. After some discussion, Mr. Chang agreed to provide a plan to the Board on how he would correct the outstanding violations. A motion was made by Dr. Gorelick for the establishment to provide a correction plan to the Board by the last week in January and for a follow up inspection to occur by February 1, 2020. The motion was seconded by Dr. Marcus and unanimously approved by all members present. The timeline was explained to Mr. Chang, who stated understanding. Mr. Chang was then excused.

APPROVAL OF MINUTES:

On a motion by Dr. Halevy, seconded by Dr. Gorelick, Regular Minutes of the December 7, 2020 meeting were approved and ordered filed.

BOARD COMMITTEE REPORTS:

Administration/Consumer Health (Restaurant/Environmental Inspections):

The Health Department, Vital Statistics, Animal Control, Pest Control and Nursing Reports were all accepted as presented and ordered filed.

Dr. Budnick presented the Financial Report and the December bills for approval. A motion was made by Dr. Talmont, seconded by Mr. Bertsch, and the following Roll Call vote was taken:

Ms. McClosky—Abstain, Ms. McKelvey—Aye, Dr. Halevy—Aye, Mr. Bertsch—Aye
Ms. Dorry—Aye, Dr. Talmont—Aye, Dr. Gorelick—Aye, Dr. Marcus—Abstain
Dr. Budnick—Aye, abstaining from bills payable to NJ Medical School

The record shall reflect the approval of bills by the majority of members present.

OLD BUSINESS:

Ms. Avallone reviewed the current statistics for COVID transmission and activity on the local and state levels. Ms. Avallone also reviewed the current status of vaccinations. Ms. Avallone informed the Board that December was the greatest number of cases the department has received and investigated, with over 1,200 cases received. Ms. Avallone informed the Board that cases received in December accounted for 27% of the total cases received since March.

NEW BUSINESS:

Dr. Budnick presented the proposed 2021 meeting schedule. The schedule was approved on a motion by Ms. McKelvey, seconded by Mr. Bertsch, and unanimously approved by all members present.

Dr. Budnick presented Resolution 1-2021 reappointing a Medical Director, Resolution 2-2021 for pest control services and Resolution 3-2021 authorizing license fee waivers for tax exempt organizations.

A motion was made by Dr. Talmont to approve BOH Resolutions 1-2021, BOH Resolution 2-2021 and BOH Resolution 3-2021. The motion was seconded by Dr. Halevy and a Roll Call vote was taken:

Ms. Talmont—Aye, Dr. Halevy—Aye, Ms. McClosky—Aye, Ms. McKelvey—Aye,
Mr. Bertsch—Aye, Ms. Dorry—Aye, Dr. Gorelick—Aye, Dr. Marcus—Aye,
Dr. Budnick—Aye

Dr. Budnick presented BOH Resolution 4-2021 authorizing an agreement with the Global TB Institute for TB services. A motion was made to approve BOH Resolution 4-2021 by Dr. Halevy and seconded by Dr. Talmont. The following Roll Call vote was taken:

Ms. Talmont—Aye, Dr. Halevy—Aye, Ms. McClosky—Abstain Ms. McKelvey—Aye,
Mr. Bertsch—Aye, Ms. Dorry—Aye, Dr. Gorelick—Aye, Dr. Marcus—Aye,
Dr. Budnick—Abstain

Dr. Budnick presented BOH Resolution 5-2021, authorizing an agreement with the City of Elizabeth for STD services. A motion was made to approve BOH Resolution 5-2021 by Ms. Dorry and seconded by Dr. Halevy. The following Roll Call vote was taken:

Ms. Talmont—Aye, Dr. Halevy—Aye, Ms. McClosky—Aye Ms. McKelvey—Aye,
Mr. Bertsch—Aye, Ms. Dorry—Aye, Dr. Gorelick—Aye, Dr. Marcus—Aye,
Dr. Budnick—Aye

Dr. Budnick presented the 2021 Board of Health Budget. Ms. Avallone reviewed the budget in detail and a short discussion occurred. A motion was made by Mr. Bertsch to approve the 2021 budget as presented. Dr. Talmont seconded the motion and a Roll Call vote was taken:

Ms. Talmont—Aye, Dr. Halevy—Aye, Ms. McClosky—Abstain, Ms. McKelvey—Aye,
Mr. Bertsch—Aye, Ms. Dorry—Aye, Dr. Gorelick—Aye, Dr. Marcus—Aye,
Dr. Budnick—Aye

The record shall reflect approval by all the majority of members present.

OTHER BUSINESS:

Dr. Budnick stated that he would like to convene a vaccination subcommittee to help support vaccination efforts. Dr. Talmont also expressed a need for this type of initiative. Dr. Budnick appointed Dr. Talmont, Dr. Marcus and Dr. Gorelick to the subcommittee.

Ms. Avallone shared with the Board the educational documents that were developed on telehealth after the discussion that occurred last month. The documents will be shared with Lifelong Westfield and with other community organizations, as well as placed on the website.

CLOSED SESSION: None.

ADJOURNMENT:

A motion was made by Dr. Gorelick, seconded by Mr. Bertsch, and unanimously approved by all members present to adjourn the meeting at 6:41 PM.

Respectfully submitted,

Megan Avallone
Board Secretary